

## Record of officer decision

<b>Decision title:</b>	To approve the additional expenditure of up to £5k for planned maintenance switchgear replacement (total cost £21k) at Trinity Primary School from school capital maintenance funding
<b>Date of decision:</b>	7 October 2019
<b>Decision maker:</b>	Director Children and Families
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the cabinet report approved 17 January 2019 ( <a href="http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593">http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593</a> )
<b>Ward:</b>	Kings Acre
<b>Consultation:</b>	<p>Cabinet debated and approved a report on the 2019/20 Local Authority Schools Maintenance Programme on 17 January 2019.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of headteachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
<b>Decision made:</b>	<p>Agreement to:</p> <ul style="list-style-type: none"> <li>• To approve the additional costs associated with the switchgear replacement planned maintenance works at Trinity Primary School, to be undertaken via Balfour Beatty Living Places, at a revised cost of £14,384 (initial cost £10,716) plus associated contingency, professional and statutory fees. A revised total cost up to the value of £21,000</li> <li>• Fund the works from the existing school capital maintenance budget</li> </ul>
<b>Reasons for decision:</b>	<p>Trinity Primary was included in the approved schools planned maintenance programme 2019/20 for switchgear replacement works.</p> <p>The revised costs received lie within the original budget provided in the cabinet report of £41.1k plus fees.</p> <p>The work was originally scheduled to take place over the school summer holidays, however there were a number of summer clubs already booked in to use the school facilities which would all be affected by the works as this would involve switching off the electrics to the entire school. The work was therefore re-scheduled to be undertaken during the October half-term and the surrounding weekends. The school have also advised that the swimming pool</p>

	would need to be kept in an operational state as there would be significant costs incurred to the school to re-heat the pool and return it into operation use and therefore a generator and associated fuel supply is required for the duration of the works.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>The works can be covered within the budget originally allocated for switchgear as part of the planned maintenance programme.</p> <p>There is a risk that once on site, further work is identified if the condition of the supporting and surrounding infrastructures are found to be poor. A contingency has been allowed to cover unforeseen elements once the works are commenced. Should this contingency be insufficient then a further officer decision will be required.</p>
<b>Details of any alternative options considered and rejected:</b>	<p>Do nothing. This is not recommended as the switchgear has reached the end of its life expectancy. Not undertaking the works could result in a significant health &amp; safety risk to the building and its occupants.</p> <p>Undertake a different set of switchgear replacement works. The works put forward are considered the most appropriate and necessary to ensure the safety of the building and its occupants.</p>
<b>Details of any declarations of interest made:</b>	None

Signed

Date: 07/10/2019